

# Dilton Marsh Parish Council

**Clerk to the Council: Ms Nicola Duke**  
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## DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

### To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 20<sup>th</sup> November 2025** in the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons)  
Clerk to Dilton Marsh Parish Council 14<sup>th</sup> November 2025

## AGENDA

### NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

<b>3444</b>	<b>Apologies for absence</b> To receive and consider any apologies for absence.
<b>3445</b>	<b>Declarations of Interest and Dispensations to Participate</b> To receive declarations of interest and dispensations to participate
<b>3446</b>	<b>Minutes</b> To receive and confirm as a correct record the minutes of a Parish Council Meeting held on <b>16<sup>th</sup> October 2025</b> (copy attached).
<b>3447</b>	<b>Co-option of Parish Councillors</b> Following the Ordinary Election of May 2025, to consider the co-option of parish councillors to fill the vacant seats.
<b>3448</b>	<b>Wiltshire Council Report</b> To receive a report from Wiltshire Councillor Mike Phillips on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG).

3449	<p><b>Planning applications and consultations</b></p> <p>a) To resolve the Council's comments on applications received and not previously responded to as listed below:</p> <table border="1" data-bbox="313 317 1485 590"> <tr> <td data-bbox="313 317 704 453"><b>PL/2025/07802</b></td> <td data-bbox="704 317 1065 453">1 School Lane, Dilton Marsh, Westbury, BA13 4FE</td> <td data-bbox="1065 317 1485 453">External repair works</td> </tr> <tr> <td data-bbox="313 453 704 590"><b>PL/2025/08732</b></td> <td data-bbox="704 453 1065 590">The Grange, 4a Clearwood, Dilton Marsh, Westbury, BA13 4BD</td> <td data-bbox="1065 453 1485 590">Erection of equestrian barn on existing outdoor menage</td> </tr> </table> <p>b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 14<sup>th</sup> November 2025 (if any).</p> <p>c) To note any planning decisions: None at time of issue.</p> <p>d) Notification of Planning Appeal - PL/2025/04448 - Land at Five Farthings, The Hollow, Dilton Marsh, Westbury, BA13 4BU – to note information relating to the planning appeal (attached) and consider whether any further comments should be submitted to PINS.</p>	<b>PL/2025/07802</b>	1 School Lane, Dilton Marsh, Westbury, BA13 4FE	External repair works	<b>PL/2025/08732</b>	The Grange, 4a Clearwood, Dilton Marsh, Westbury, BA13 4BD	Erection of equestrian barn on existing outdoor menage																																	
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3450	<p><b>Finance</b></p> <p>a) Council expenditure – to approve payments due as below listed.</p> <p>b) To receive and note the Bank Reconciliation Statement October 2025.</p> <p>c) To receive an update on the previously agreed switch of Council bank accounts (previous minutes refer).</p> <p>d) To receive information from the Friends of Dilton Marsh school regarding the grant application considered at the October meeting (previous minutes refer, information attached).</p> <p>e) To consider approving the payment of pension contributions via Standing Order in order to avoid late payments – Clerk to report.</p>																																							
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3451	<p><b>Digital and Data Compliance</b> (attached).</p> <p>In response to latest measures contained in the 2025 Practitioners Guide to consider the new requirements as listed (item deferred from October meeting):</p> <p>a) Council email management</p> <p>b) Council IT Policy</p>																																							

3452	<p><b>Highways and LHFIG</b></p> <p>To receive any available reports and updates – Chair to report, including:</p> <ul style="list-style-type: none"> <li>a) Footpath at Clay Close – to receive any updates on works required to clear the footpath (October minutes refer).</li> <li>b) Footpath at Boyers Triangle – to consider information from WC and agree whether to allocate the required funds to enable a topographical survey to be carried out (information attached).</li> <li>c) Whitecroft Lane – to receive and consider correspondence from resident regarding traffic issues (attached).</li> </ul>
3453	<p><b>Parish Council Projects and Updates</b> (copy of current report to follow)</p> <p>To receive and note the brought forward project list as attached, note available updates and consider decisions required on the below items:</p> <ul style="list-style-type: none"> <li>a) Playing Field containers – to receive a report from the Clerk re: ownership.</li> <li>b) Tree planting Playing Field – to consider a report from the Chair (attached).</li> </ul>
3454	<p><b>Correspondence</b></p> <p>None at time of issue.</p>
3455	<p><b>Meeting schedule</b></p> <p>Thursday 15<sup>th</sup> January 2025.</p> <p><i>December meeting – given the proximity of the scheduled date for the December meeting to the Christmas period members had previously agreed that the December meeting would be held only if required; in order to address urgent items on which a decision cannot be deferred.</i></p>