

Dilton Marsh Parish Council

Clerk to the Council: Ms Nicola Duke
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DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 16th January 2025** in the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons)
Clerk to Dilton Marsh Parish Council 10th January 2025

AGENDA

NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

3311	Apologies for absence To receive and consider any apologies for absence.		
3312	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate		
3313	Minutes To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on 4th December 2024 (<i>copy attached</i>).		
3314	Wiltshire Council Report To receive a report from Wiltshire Councillor Suzanne Wickham on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG).		
3315	Planning applications and consultations a) To resolve the Council's comments on applications received and not previously responded to as listed below:		
	PL/2024/10872	Kings House, 44 High Street, Dilton Marsh, Westbury, BA13 4DY	First Floor Extension, Storeroom Conversion, External Finish and Appearance Alterations – referred from the December meeting.
	PL/2024/10929	Kings House, 44 High Street, Dilton Marsh, Westbury, BA13 4DY	Proposed detached single storey carport and workshop – referred from the December meeting.

	PL/2024/11127 and PL/2024/11346	6 ST MARYS LANE, DILTON MARSH, WESTBURY, BA13 4BL	Single storey rear extension and replacement rear porch
	PL/2024/11387	8 Fairways, Dilton Marsh, Westbury, BA13 3RU	Proposed single storey rear extension. Proposed bay window, front door and canopy roof to front elevation. Proposed remodeling of dormer windows
	PL/2024/10578	Rose Villa, 79 High Street, Dilton Marsh, Westbury, BA13 4DP	Single-storey utility room addition, a two-storey eastern extension with living and dining rooms, a kitchen/breakfast room, a master bedroom with en-suite, and a single-storey kitchen extension. Additionally, a double garage will be constructed on the western edge of the property.
	PL/2024/11663	Land on the west side of Storridge Road, Westbury	Underground cable
	b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 10 th January 2025 (if any): c) To note the below listed planning decision:		
	PL/2024/07165	The Willows, 7B Stormore, Dilton Marsh, Westbury, BA13 4BH	Variation of condition 2 (approved plans) relating to application PL/2022/06197 Approve with conditions
3316	Neighbourhood Plan To receive any updates following Wiltshire Council's commencement of the Regulation 16 consultation (December minutes refer).		
3317	Finance a) Council expenditure – to approve payments due as below listed. b) To receive and note the Bank Reconciliation Statement November and December 2024 (attached). c) To receive and note the Budget Report December 2024 (attached). d) To receive and note the Financial Position Statement December 2024 (attached)		

	<table><tr><td>HMRC</td><td>PAYE/NI December 2024</td><td>235.89</td></tr><tr><td>Wiltshire Pension Fund</td><td>Pension contributions December 2024</td><td>262.42</td></tr><tr><td>Dilton Memorial Hall</td><td>Hall hire December 2024</td><td>25.00</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee December 2024</td><td>20.00</td></tr><tr><td>Vision ICT</td><td>Email hosting</td><td>48.00</td></tr><tr><td>Idverde</td><td>Bin collections</td><td>72.00</td></tr><tr><td>New House Farms</td><td>Christmas trees</td><td>220.00</td></tr><tr><td>ASK Grounds</td><td>Play areas and SID</td><td>240.84</td></tr><tr><td>N Duke</td><td>Clerks balancing pay Nov/Dec</td><td>51.30</td></tr><tr><td>Cllr Jones</td><td>Orchard trees – grant funded</td><td>534.99</td></tr><tr><td>Batsford Timber</td><td>Orchard materials – grant funded</td><td>401.63</td></tr></table>	HMRC	PAYE/NI December 2024	235.89	Wiltshire Pension Fund	Pension contributions December 2024	262.42	Dilton Memorial Hall	Hall hire December 2024	25.00	Gooding Accounts	Payroll fee December 2024	20.00	Vision ICT	Email hosting	48.00	Idverde	Bin collections	72.00	New House Farms	Christmas trees	220.00	ASK Grounds	Play areas and SID	240.84	N Duke	Clerks balancing pay Nov/Dec	51.30	Cllr Jones	Orchard trees – grant funded	534.99	Batsford Timber	Orchard materials – grant funded	401.63
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3318	Grant Applications To consider the below listed grant applications (information attached): <ul style="list-style-type: none">a) Wiltshire Bobby Van Trust - £520.00b) Neighbourhood Watch - £80.00c) Dilton Marsh Flower & Handicraft Show - £250.00																																	
3319	Asset Transfers <ul style="list-style-type: none">a) To receive an update on the potential transfer of land at Penknapp from Wiltshire Council (December minutes refer)b) To receive reports on legal matters and grounds maintenance costs associated with the below land and revisit the in-principle decision for asset transfer and license agreements with WC:<ul style="list-style-type: none">a. Lansdowne Closeb. Boyers Triangle																																	
3320	Grounds Maintenance 2025-26 To receive an update on the tender process to obtain quotations for grounds maintenance at the Playing Field for the 2025-26 season – Cllr Leigh/ Clerk to report.																																	
3321	Budget and Precept 2025-26 (information attached) <ul style="list-style-type: none">a) To review the Council’s Reserves as at December 2024b) To review the level of General Reserve as at December 2024c) To receive and consider the draft budget for 2025-2026 and to:<ul style="list-style-type: none">a. Set the revenue budget for 2025-26b. Agree any capital allocations required following item 3319 a)d) To set the Council’s precept for 2025-26																																	
3322	Parish Council Projects and Updates (copy of current report attached) To receive and note the brought forward project list as below, note available updates and progress reports and determine any follow up actions as may be required.																																	
3323	Correspondence To receive and consider any items of correspondence.																																	
3324	Meeting schedule Thursday 20 th February 2025.																																	