

Dilton Marsh Parish Council

Clerk to the Council: Ms Nicola Duke
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DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 20th February 2025** in the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons)
Clerk to Dilton Marsh Parish Council 13th February 2025

AGENDA

NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

3325	Apologies for absence To receive and consider any apologies for absence.		
3326	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate		
3327	Minutes To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on 16th January 2025 (<i>copy attached</i>).		
3328	Wiltshire Council Report To receive a report from Wiltshire Councillor Suzanne Wickham on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG).		
3329	Planning applications and consultations a) To resolve the Council's comments on applications received and not previously responded to as listed below:		
	PL/2024/10578	Rose Villa, 79 High Street, Dilton Marsh, Westbury, BA13 4DP	Single-storey utility room addition, a two-storey eastern extension with living and dining rooms, a kitchen/breakfast room, a master bedroom with en-suite, and a single-storey kitchen extension. Additionally, a double garage will be constructed on the western edge of the property – Amended

			Plans																											
	b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 13 th February 2025 (if any).																													
	c) To note the below listed planning decisions: None at time of issue.																													
3330	Neighbourhood Plan To receive any updates following Wiltshire Council's Regulation 16 consultation.																													
3331	Finance a) Council expenditure – to approve payments due as below listed. b) To receive and note the Bank Reconciliation Statement January 2025 (attached).																													
	<table><tr><td>HMRC</td><td>PAYE/NI January 2025</td><td>402.03</td></tr><tr><td>Wiltshire Pension Fund</td><td>Pension contributions January 2025</td><td>365.65</td></tr><tr><td>Dilton Memorial Hall</td><td>Hall hire January 2025</td><td>25.00</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee January 2025</td><td>20.00</td></tr><tr><td>Flower and Handicraft</td><td>Annual Grant</td><td>250.00</td></tr><tr><td>Idverde</td><td>Bin collections January 2025</td><td>72.00</td></tr><tr><td>N Duke</td><td>Clerks backpay 2024-25</td><td>80.47</td></tr><tr><td>ASK Grounds Maint</td><td>Play areas January 2025</td><td>135.00</td></tr><tr><td>Wessex Water</td><td>Playing field July 2024 – Jan 2025</td><td>42.70</td></tr></table>			HMRC	PAYE/NI January 2025	402.03	Wiltshire Pension Fund	Pension contributions January 2025	365.65	Dilton Memorial Hall	Hall hire January 2025	25.00	Gooding Accounts	Payroll fee January 2025	20.00	Flower and Handicraft	Annual Grant	250.00	Idverde	Bin collections January 2025	72.00	N Duke	Clerks backpay 2024-25	80.47	ASK Grounds Maint	Play areas January 2025	135.00	Wessex Water	Playing field July 2024 – Jan 2025	42.70
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3332	Governance and Policy Documents (information attached) a) To review the Risk Documents 2025 b) To review and consider for adoption updated Model Financial Regulations c) To consider for adoption an Investment Policy d) To consider for adoption the Model Publication Scheme																													
3333	Asset Transfers a) To receive an update on the transfer of land at Penknapp from Wiltshire Council (December minutes refer – Cllrs Irving and Jones to report). b) To revisit whether the PC wishes to enter into a license agreement with WC for the management of land at Boyers Triangle (January minutes refer).																													
3334	Grounds Maintenance 2025-26 To receive a report from the Clerk on the tender process to obtain quotations for grounds maintenance at the Playing Field for the 2025-26 season and to appoint a contractor accordingly (report attached).																													
3335	Speed Indicator Device To receive a report from Cllr Jones regarding possible placement of a SID, and consider the potential of purchasing another unit for deployment in the parish.																													
3336	Parish Council Projects and Updates (copy of current report attached) To receive and note the brought forward project list as below, note available updates and progress reports and determine any follow up actions as may be required.																													
3337	Correspondence CPRE re: Best Kept Village Competition 2025 (information attached). Dilton Dash re: Use of playing field (information attached)																													

3338	Meeting schedule Thursday 20 th March 2025.
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