

Dilton Marsh Parish Council

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DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 17th July 2025** in the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons)
Clerk to Dilton Marsh Parish Council 11th July 2025

AGENDA

NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

3403	Apologies for absence To receive and consider any apologies for absence.		
3404	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate		
3405	Minutes To receive and confirm as a correct record the minutes of a Parish Council Meeting held on 19th June 2025 (copy attached).		
3406	Co-option of Parish Councillors Following the Ordinary Election of May 2025, to consider the co-option of parish councillors to fill the vacant seats.		
3407	Wiltshire Council Report To receive a report from Wiltshire Councillor Mike Phillips on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG).		
3408	Planning applications and consultations a) To resolve the Council's comments on applications received and not previously responded to as listed below:		
	PL/2025/05073	Land West of Mane Way, Westbury	Outline planning application for residential development comprising up to 365 dwellings, including landscaping, drainage infrastructure, and public open space, with vehicular accesses to

			be provided via Mane Way. All matters reserved except for access																																													
	<p>b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 11th July 2025 (if any).</p> <p>c) To note the below listed planning decisions: None at time of issue.</p>																																															
3409	Neighbourhood Plan To receive any updates relating to the Neighbourhood Plan and the current Independent Examination.																																															
3410	Finance a) Council expenditure – to approve payments due as below listed. b) To receive and note the Bank Reconciliation Statement June 2025 (attached). c) To receive and consider a request from the Memorial Hall for a grant of £120 in support of a holiday activity for children (information attached).																																															
	<table><tr><td>HMRC</td><td>PAYE/NI June 2025</td><td>251.89</td></tr><tr><td>Wiltshire Pension Fund</td><td>Pension contributions June 2025</td><td>272.74</td></tr><tr><td>Dilton Memorial Hall</td><td>Hall hire June 2025</td><td>25.00</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee June 2025</td><td>20.00</td></tr><tr><td>Idverde</td><td>Bin collections June 2025</td><td>72.00</td></tr><tr><td>N Duke</td><td>Clerks balancing pay June 2025</td><td>54.01</td></tr><tr><td>ASK Grounds Maint</td><td>Play areas June 2025 and SID</td><td>147.00</td></tr><tr><td>Ideal Grounds Maint</td><td>Grounds maintenance June 2025</td><td>376.00</td></tr><tr><td>N Duke</td><td>Annual IT allowance 2025/26</td><td>150.00</td></tr><tr><td>Jeff Ligo</td><td>Review of land registry title</td><td>240.00</td></tr><tr><td>LR Property Services</td><td>Change isolation valve containers</td><td>80.00</td></tr><tr><td>LR Property Services</td><td>Change leaking tap containers</td><td>110.00</td></tr><tr><td>LR Property Services</td><td>Investigate/attend to leak containers</td><td>310.00</td></tr><tr><td>Cllr Angie Gibbs</td><td>Reimburse signs</td><td>125.51</td></tr><tr><td>Cllr Jenny Jones</td><td>Reimburse plants, compost, mulch</td><td>68.82</td></tr></table>			HMRC	PAYE/NI June 2025	251.89	Wiltshire Pension Fund	Pension contributions June 2025	272.74	Dilton Memorial Hall	Hall hire June 2025	25.00	Gooding Accounts	Payroll fee June 2025	20.00	Idverde	Bin collections June 2025	72.00	N Duke	Clerks balancing pay June 2025	54.01	ASK Grounds Maint	Play areas June 2025 and SID	147.00	Ideal Grounds Maint	Grounds maintenance June 2025	376.00	N Duke	Annual IT allowance 2025/26	150.00	Jeff Ligo	Review of land registry title	240.00	LR Property Services	Change isolation valve containers	80.00	LR Property Services	Change leaking tap containers	110.00	LR Property Services	Investigate/attend to leak containers	310.00	Cllr Angie Gibbs	Reimburse signs	125.51	Cllr Jenny Jones	Reimburse plants, compost, mulch	68.82
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3411	Parish Council Assets and Transfers a) To receive an update on the signature of transfer documents for land at Penknapp from Wiltshire Council (May and June minutes refer) – Clerk to report, information attached. b) To receive information as to the reinstatement costs for the War Memorial and to consider adding this to the insurance cover – Clerk to report, (Internal Audit Report 2024-25 and June minutes refer).																																															
3412	Governance and Policies a) To consider for adoption the Civility and Respect Pledge (information attached) b) To consider for formalisation the Council’s voting arrangements (information attached, June minutes refer)																																															
3413	Highways and LHFIG To receive any available reports and updates – Chair to report.																																															

3414	<p>Parish Council Projects and Updates (copy of current report attached)</p> <p>To receive and note the brought forward project list as attached, note available updates and consider decisions required on the below items</p> <ul style="list-style-type: none"> a) Playing Field containers: <ul style="list-style-type: none"> a. To receive updates on remedial works carried out and additional works required and consider usage/future usage of the containers b. To consider establishing a contract for hire/use of the containers c. To consider potential cleaning and painting of the containers b) Noticeboard at entrance to Black Dog Woods – to note the progress made on this item and consider preferred location for noticeboard installation. c) Village trees – to consider what action, if any, to take following the presentation made by Mr Frith at the June PC meeting. d) Defibrillators – to consider whether to add the potential installation of a second village defibrillator at the Weavers to the Project List for progression. e) Village Handyman – to receive a report from the Chair regarding the suggestion of appointing a handyman for village works and consider, if supportive in principle, how to take this forward. f) Football Club – to receive a report from Cllrs Jones and Dopheide following a meeting with the football club (scheduled for 6.45 pm Thursday 17th July 2025). g) Improvements to footpath accessing playing field from Stormore – to note the update on the report and the email from a resident requesting consultation (copy attached).
3415	<p>Correspondence</p> <p>Party in the Park – re request to book playing field for 11th July 2026.</p>
3416	<p>Meeting schedule</p> <p>Thursday 18th September 2025.</p> <p>Please note that the Council will recess in August.</p>