

Dilton Marsh Parish Council

Clerk to the Council: Ms Nicola Duke
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DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 18th September 2025** in the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons)
Clerk to Dilton Marsh Parish Council 12th September 2025

AGENDA

NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

3417	Apologies for absence To receive and consider any apologies for absence.		
3418	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate		
3419	Minutes To receive and confirm as a correct record the minutes of a Parish Council Meeting held on 17th July 2025 (copy attached).		
3420	Co-option of Parish Councillors Following the Ordinary Election of May 2025, to consider the co-option of parish councillors to fill the vacant seats.		
3421	Wiltshire Council Report To receive a report from Wiltshire Councillor Mike Phillips on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG).		
3422	Planning applications and consultations a) To resolve the Council's comments on applications received and not previously responded to as listed below:		
	PL/2025/06596	Bramley Cottage, 19 Red Pit, Dilton Marsh, Westbury, BA13 4BJ	Outline permission for the erection of up to 5 dwellings following the demolition of the existing dwelling, all matters are reserved except for access.
	PL/2025/07087	Land Off Old Dilton Road,	Permission in principle for

		Old Dilton, Wiltshire, BA13 4DB	erection of up to three self or custom-build dwellings																																				
	<p>b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 12th September 2025 (if any).</p> <p>c) To note any planning decisions: None at time of issue.</p>																																						
3423	Neighbourhood Plan To note that the Referendum is scheduled for 25 th September 2025 and to receive any updates or reports relating to the work of the NPSG.																																						
3424	Finance a) Council expenditure – to approve payments due as below listed. b) To receive and note the Bank Reconciliation Statement July and August 2025 (July attached, August to follow on receipt of bank statements with Budget Report). c) To receive an update on the opening of the Unity Bank accounts and consider whether the Council wishes to ‘switch’ its banking from Lloyds Bank (previous minutes refer). d) To approve the additional insurance costs in the amount of £227.43 per annum for the addition of the War Memorial (previous minutes refer). e) To receive and note the External Audit report 2024/25 (attached). f) To receive a report from the Chair regarding additional works required to lay a more permanent base for the storage shed at the Memorial Hall and consider for retrospective approval the associated costs (confirmation of costs to follow).																																						
	<table><tr><td>HMRC</td><td>PAYE/NI July/Aug 2025</td><td>614.24</td></tr><tr><td>Wiltshire Pension Fund</td><td>Pension contributions July/Aug 2025</td><td>545.48</td></tr><tr><td>Dilton Memorial Hall</td><td>Hall hire July 2025</td><td>30.00</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee July/Aug 2025</td><td>40.00</td></tr><tr><td>Idverde</td><td>Bin collections July/Aug 2025</td><td>144.00</td></tr><tr><td>N Duke</td><td>Clerks balancing pay July/Aug 2025</td><td>103.62</td></tr><tr><td>ASK Grounds Maint</td><td>Play areas July/Aug and MH shed</td><td>1178.95</td></tr><tr><td>Ideal Grounds Maint</td><td>Grounds maintenance July/Aug2025</td><td>752.00</td></tr><tr><td>SSE</td><td>Electricity playing field</td><td>214.26</td></tr><tr><td>Wessex Water</td><td>Water playing field</td><td>77.14</td></tr><tr><td>Vision ICT</td><td>Emails and domain name</td><td>288.90</td></tr><tr><td>RoSPA Play Safety</td><td>Annual Inspection</td><td>168.00</td></tr></table>			HMRC	PAYE/NI July/Aug 2025	614.24	Wiltshire Pension Fund	Pension contributions July/Aug 2025	545.48	Dilton Memorial Hall	Hall hire July 2025	30.00	Gooding Accounts	Payroll fee July/Aug 2025	40.00	Idverde	Bin collections July/Aug 2025	144.00	N Duke	Clerks balancing pay July/Aug 2025	103.62	ASK Grounds Maint	Play areas July/Aug and MH shed	1178.95	Ideal Grounds Maint	Grounds maintenance July/Aug2025	752.00	SSE	Electricity playing field	214.26	Wessex Water	Water playing field	77.14	Vision ICT	Emails and domain name	288.90	RoSPA Play Safety	Annual Inspection	168.00
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3425	Highways and LHFIG To receive any available reports and updates – Chair to report, including: a) Parking Petticoat Lane (email from resident attached) b) Roundels Fairwood Road c) LHFIG report re: build out opposite Fairfield College (information attached)																																						
3426	Parish Council Projects and Updates (copy of current report attached) To receive and note the brought forward project list as attached, note available updates and consider decisions required on the below items: a) Playing Field containers – to receive a report from the Clerk re: ownership and consider options for the provision of the facility on the playing field (information attached). b) Playing field works – to consider a quotation for works received from Ideal Grounds Maintenance (attached) and consider the future of the Trim Trail equipment.																																						

	<ul style="list-style-type: none"> c) Village trees – to receive any available updates following the July PC meeting d) Village Handyman – to consider how to take this item forward following the in-principal agreement at the July PC meeting. e) Defibrillator – to receive a report from the Clerk re funding options and determine how to proceed f) Shepherds Mead noticeboard – to consider the need for refurbishment. g) Civility and Respect Pledge – to receive the certificate for signature and approve the use of the logo on Parish Council documents (attached)
3427	Correspondence Party in the Park – re request to book playing field for 11th July 2026; to receive additional information and a copy of the booking form (July minutes refer).
3428	Meeting schedule Thursday 16 th October 2025.