

Dilton Marsh Parish Council

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DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 16th October 2025** in the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons)
Clerk to Dilton Marsh Parish Council 8th October 2025

AGENDA

NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

3429	Apologies for absence To receive and consider any apologies for absence. To receive advice from the Wiltshire Association of Local Councils in respect of members obligations relating to apologies for absence (attached) and consider authorising the Parish Clerk to prepare a formal Council policy in respect of apologies for absence.
3430	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate
3431	Minutes To receive and confirm as a correct record the minutes of a Parish Council Meeting held on 18th September 2025 (copy attached).
3432	Co-option of Parish Councillors Following the Ordinary Election of May 2025, to consider the co-option of parish councillors to fill the vacant seats.
3433	Wiltshire Council Report To receive a report from Wiltshire Councillor Mike Phillips on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG).

3434	Planning applications and consultations a) To resolve the Council's comments on applications received and not previously responded to as listed below: <table><tr><td>PL/2025/07258</td><td>Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL</td><td>Variation of condition 2 (Approved Plans) of application 20/11097/FUL relating to site layout, lighting, ecological enhancement and lodge details.</td></tr></table> b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 10th October 2025 (if any). c) To note any planning decisions: <table><tr><td>PL/2025/04448</td><td>Land at Five Farthings, The Hollow, Dilton Marsh, Westbury, BA13 4BU</td><td>Erection of up to 9No dwellings. Refused.</td></tr><tr><td>PL/2025/07087</td><td>Land Off Old Dilton Road, Old Dilton, Wiltshire, BA13 4DB</td><td>Permission in principle for erection of up to three self or custom-build dwellings Refused.</td></tr></table> d) Planning Consultation To receive and consider correspondence from Gaiger Construction and Development regarding a proposed housing development at land at 34 Petticoat Lane (copy attached).	PL/2025/07258	Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL	Variation of condition 2 (Approved Plans) of application 20/11097/FUL relating to site layout, lighting, ecological enhancement and lodge details.	PL/2025/04448	Land at Five Farthings, The Hollow, Dilton Marsh, Westbury, BA13 4BU	Erection of up to 9No dwellings. Refused.	PL/2025/07087	Land Off Old Dilton Road, Old Dilton, Wiltshire, BA13 4DB	Permission in principle for erection of up to three self or custom-build dwellings Refused.
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3435	Neighbourhood Plan To note the Referendum result following the referendum which took place 25th September 2025.									
3436	Finance a) Council expenditure – to approve payments due as below listed. b) To receive and note the Bank Reconciliation Statement September 2025. c) To receive and note the Budget Report September 2025. d) To receive an update switch of Council bank accounts (previous minutes refer). e) To receive and consider a grant application from the Friends of Dilton Marsh school in the amount of £1,000 as contribution towards the cost of refurbishing the Emotional Literacy Support Room (grant application attached),									

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3437	Digital and Data Compliance (information attached). In response to latest measures contained in the 2025 Practitioners Guide to consider the new requirements as listed: a) Council email management b) Council IT Policy																																										
3438	Highways and LHFIG To receive any available reports and updates – Chair to report, including: a) Footpath at Boyers Green – to consider submission of HIF to WC (previous minutes refer). b) LHFIG report re: build out opposite Fairfield College – to receive confirmation of the funding arrangements for any substantive bids to WC (information attached).																																										
3439	Parish Council Projects and Updates (copy of current report attached) To receive and note the brought forward project list as attached, note available updates and consider decisions required on the below items: a) Playing Field containers – to receive a report from the Clerk re: ownership. b) Community Orchard – to consider the allocation of £500 to fund the purchase of a new gate – Chair to report c) Acoustics in the Village Hall – to consider the purchase of conference speakers and microphones to assist with acoustics in the hall in the amount of £139.99 (Information attached) – Chair to report. d) Annual play area inspection report – to receive and consider the annual play area inspections (report attached). e) Grass cutting, playing field – to consider a recommendation from the contractor that two additional cuts are carried out – Chair to report. f) Community Areas – to agree a process to identify priority projects and develop project plans for community areas. g) Parish Noticeboards – to receive an update from Cllr Gibbs as to refurbishment works and a report from the Clerk regarding land ownership for the proposed noticeboard at the entrance to Black Dog woods.																																										
3440	Correspondence None at time of issue.																																										
3441	Meeting schedule Thursday 20th November 2025.																																										

	<i>December meeting – given the proximity of the scheduled date for the December meeting to the Christmas period members are asked to note the previous policy of the Council that the December meeting will be held only if required; in order to address urgent items on which a decision cannot be deferred.</i>
3442	Confidential Information In view of the confidential nature of the business to be transacted at Agenda Item 3443 members are asked to consider resolving that the press and public be excluded from this part of the meeting. <i>Such a resolution would be in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2), which states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."</i> Reason for exclusion – Staffing Committee report.
3443	Staffing Committee Report To receive and consider a report from the Staffing Committee (information previously circulated under confidential cover) – Chair to report.