

Dilton Marsh Parish Council

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DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 22nd January 2026** in the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons)
Clerk to Dilton Marsh Parish Council 16th January 2026

AGENDA

NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

3456	Apologies for absence To receive and consider any apologies for absence.
3457	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate
3458	Minutes To receive and confirm as a correct record the minutes of a Parish Council Meeting held on 20th November 2025 (copy attached).
3459	Co-option of Parish Councillors Following the Ordinary Election of May 2025, to consider the co-option of parish councillors to fill the vacant seats.
3460	Wiltshire Council Report To receive a report from Wiltshire Councillor Mike Phillips on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG).

3461

Planning applications and consultations

a) To resolve the Council's comments on applications received and not previously responded to as listed below:

PL/2025/09457	Land on the west side of Storridge Road, Westbury	Variation of conditions 2, 4, 5 and 7 of PL/2021/10592 to allow the approved 29MW solar farm (over 43ha) and associated development to incorporate the use of an existing access from Storridge Road
PL/2025/09894	Land at Storridge Farm, Storridge Road, Westbury	Permission for the use of an existing access during construction, maintenance and decommissioning of the solar farm approved under (PL/2021/10592)
PL/2025/09940	Cromer, 49 High Street, Dilton Marsh, Westbury, BA13 4DN	Proposed Demolition of Garage & Erection of Single Storey Rear Extension with alterations to decking

b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 16th January 2026 (if any).

c) To note any planning decisions:

PL/2025/07802	1 School Lane, Dilton Marsh, Westbury, BA13 4FE	External repair works Approve with conditions
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3462

Finance

a) Council expenditure – to approve payments due as below listed, including those paid in December 2025 (list attached).

b) To receive and note the Bank Reconciliation Statement (November and December), Budget Report and Consolidated Financial Position December 2025.

c) To receive an update on the previously agreed switch of Council bank accounts (previous minutes refer).

d) To receive and consider a grant request from the Flower and Handicraft Show (attached).

e) To receive and consider for adoption the Annual Pay Award 2025-26 (information attached).

	<table><tr><td>HMRC</td><td>PAYE/NI December 2025</td><td>307.13</td></tr><tr><td>Wiltshire Pension Fund</td><td>Pension contributions Dec 2025</td><td>272.74</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee Dec 2025</td><td>20.00</td></tr><tr><td>Idverde</td><td>Bin collections</td><td>144.00</td></tr><tr><td>ASK Grounds Maint</td><td>Play areas November to January</td><td>135.00</td></tr><tr><td>Ideal Grounds Maint</td><td>Grounds maintenance</td><td>376.00</td></tr><tr><td>Wiltshire Council</td><td>LHFIG contribution Fairwood Road</td><td>150.00</td></tr><tr><td>Wiltshire Council</td><td>LHFIG Topographical Survey High St</td><td>600.00</td></tr><tr><td>Elan City</td><td>Speed Indicator Device</td><td>3000.00</td></tr><tr><td>New House Farm</td><td>Christmas Trees</td><td>320.00</td></tr><tr><td>Vision ICT</td><td>Annual email hosting</td><td>48.00</td></tr><tr><td>Holy Trinity Church</td><td>Annual charge for magazine entries</td><td>300.00</td></tr></table>	HMRC	PAYE/NI December 2025	307.13	Wiltshire Pension Fund	Pension contributions Dec 2025	272.74	Gooding Accounts	Payroll fee Dec 2025	20.00	Idverde	Bin collections	144.00	ASK Grounds Maint	Play areas November to January	135.00	Ideal Grounds Maint	Grounds maintenance	376.00	Wiltshire Council	LHFIG contribution Fairwood Road	150.00	Wiltshire Council	LHFIG Topographical Survey High St	600.00	Elan City	Speed Indicator Device	3000.00	New House Farm	Christmas Trees	320.00	Vision ICT	Annual email hosting	48.00	Holy Trinity Church	Annual charge for magazine entries	300.00
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3463	<p>Parish Council Budget and Precept 2026-2027 (attached).</p> <ul style="list-style-type: none">a) To review the Council's Reserves, including the level of General Reserve as at December 2025b) To receive and consider the draft budget for 2026-2027 and to:<ul style="list-style-type: none">a. Set the revenue budget for 2026-27b. Agree any capital allocations requiredc) To set the Council's precept for 2026-27																																				
3464	<p>Highways and LHFIG</p> <p>To receive any available reports and updates – Chair to report, including:</p> <ul style="list-style-type: none">a) Whitecroft Lane – to receive any available updates following the submission of HIF to WC (November minutes refer).b) Traffic Problem relating to Park Road and High Street Junction – to consider a concern raised by a resident (attached) and consider action required.																																				
3465	<p>Parish Council Projects and Updates (copy of current report attached)</p> <p>To receive and note the brought forward project list as attached, note available updates and consider decisions required on the below items:</p> <ul style="list-style-type: none">a) Playing Field containers – to receive a report from the Chair and Cllr Leigh re: ownership.b) Bee hives, Community Orchard – to consider the installation of bee hives.c) Voting arrangements – to review how the PC records members votes (July minutes refer).d) Installation of noticeboard at entrance to Black Dog Woods – to receive an update from the Clerk.e) Clearwood Lay-by rubbish – to consider a request for appropriate signage (email from resident attached).f) Parish Steward jobs – to consider how to carry out the tasks allocated to the Parish Steward following the cessation of PS visits to parishes in January (correspondence from WC previously circulated).																																				
3466	<p>Correspondence</p> <ul style="list-style-type: none">a) Wiltshire Council re: Westbury LCWIP - Draft Interventions and Priority Routes (attached)b) CPRE re: Best Kept Village Competition 2026 (previously circulated)																																				
3467	<p>Meeting schedule</p> <p>Thursday 19th February 2026.</p>																																				

