

DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 18th June 2026** at the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons), MILCM
Clerk to Dilton Marsh Parish Council
12th June 2026

AGENDA

NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Public Forum - The meeting will commence with an Open Forum to hear from members of the public.

3510	Apologies for absence To receive apologies for absence.
3511	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate
3512	Minutes of Council Meetings To receive and confirm as a correct record the minutes of meetings of the Parish Council held on 21st May 2026 (<i>copy attached</i>).
3513	Wiltshire Council Report To receive a report from Wiltshire Councillor Mike Phillips on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG).
3514	Planning Applications and Decisions a) To resolve the Council's comments on applications received and not previously responded to as listed below:

PL/2026/03003	14 Stormore, Dilton Marsh, Westbury, BA13 4BH	First Floor Front and Rear Dormer with render external walls and slate roof
PL/2026/02365	78 High Street, Dilton Marsh, Westbury, BA13 4DY	Erection of two storey rear extension.
PL/2026/02267	The Willows, 7B Stormore, Dilton Marsh, Westbury, BA13 4BH	Proposed timber shed in garden

b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 12th June 2026 (if any):

c) To note the below listed planning decisions:

PL/2026/01665	Rose Villa, 79 High Street, Dilton Marsh, Westbury, BA13 4DP	Vary Condition 2 and 4 on PL/2024/10578 - Single-storey utility room addition, a two-storey eastern extension with living and dining rooms, a kitchen/breakfast room, a master bedroom with en-suite, and a single-storey kitchen extension. Additionally, a double garage will be constructed on the western edge of the property Approve with conditions
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Finance

- a) Council expenditure – to approve payments due as below listed.
- b) To receive and approve the Bank Reconciliation Statements April and May 2026 (to follow).
- c) To receive and approve the list of Earmarked Reserves May 2026 (to follow).

HMRC	PAYE/NI May 2026	322.76
Wiltshire Pension Fund	Pension contributions May 2026	259.80
Gooding Accounts	Payroll fee May 2026	20.00
N Duke	Clerks salary May 2026	840.85
ASK Grounds Maint	Play areas May - June 2026	110.00
Ideal Grounds Maint	Grounds maintenance May 2026	384.50
Cllr Jones	Expenses various as per invoices	231.48
Dilton Memorial Hall	Hall hire April and May 2026	40.00

3516	<p>Parish Council Accounts Year Ending 31st March 2026</p> <p>a) To receive and consider the Internal Audit Report, review its findings, agree any required actions.</p> <p>b) To review the independence of the Internal Auditor and the effectiveness of the system of internal control.</p> <p>c) To prepare and approve Section 1: parts 2 and 3 (Annual Governance Statement 2025/26) of the AGAR.</p> <p>d) To consider Section 2; parts 2 and 3 (Accounting Statements 2025/26) of the AGAR.</p> <p>e) To approve, sign and date Section 2; parts 2 and 3 (Accounting Statements 2025/26).</p> <p>f) To set the dates for the period of public inspection (proposed copy attached).</p>
3517	<p>Highways and LHFIG</p> <p>To receive any available reports and updates – Chair to report.</p>
3518	<p>Playing Field Working Group</p> <p>To receive a report from the Working Group (notes of meetings previously circulated, report attached) and to consider the decisions required as listed in the report:</p> <p><u>Decisions needed from PC at this meeting:</u></p> <p>a) Is there any pre-existing work that is outstanding by the Parish Council for the residents along Alan Powell Lane - is it something we could ask Acer Tree surgeon to undertake, or otherwise accelerate?</p> <p>b) Approve the approach to the 'Next Steps'</p>
3519	<p>Parish Council Projects and Updates (copy of current report attached)</p> <p>To receive and note the brought forward project list as attached, note available updates and consider decisions required on the below items:</p> <p>a) Handyman scheme - to receive an update from the Clerk and the Chair</p> <p>b) Dilton Marsh Halt – to consider arranging an event to celebrate the 90th anniversary</p> <p>c) Community Orchard – to consider arrangements for an official opening</p> <p>d) Noticeboard – to consider arrangements/options for refurbishment</p> <p>e) Website and email hosting – to consider options for a change in providers</p> <p>f) Digital Wiltshire - Project Gigabit Voucher Scheme - Update June 2026</p>
3520	<p>Correspondence</p> <p>None at time of issue.</p>
3521	<p>Date of next meeting</p> <p>Thursday 16th July 2026 - <i>Please note that the Council will recess in August.</i></p>
3522	<p>Confidential Information</p> <p>In view of the confidential nature of the business to be transacted at Agenda Item 3523 members are asked to consider resolving that the press and public be excluded from this part of the meeting. <i>Such a resolution would be in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2), which states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."</i></p> <p>Reason for exclusion – Staffing Committee report.</p>
3523	<p>Staffing Committee Report</p> <p>To receive and consider a report from the Staffing Committee (attached).</p>