

DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

To All Members of Dilton Marsh Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Thursday 22nd October 2026** at the Memorial Hall, Dilton Marsh commencing at 7.30 pm for the transaction of the business shown on the agenda below.



Nicola Duke B.A (Hons), MILCM
Clerk to Dilton Marsh Parish Council
16th October 2026

AGENDA

NOTE.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Public Forum - The meeting will commence with an Open Forum to hear from members of the public.

3549	Apologies for absence To receive apologies for absence.
3550	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate
3551	Minutes of Council Meetings To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on 17th September 2026 (<i>copy attached</i>).
3552	Parish Council Vacancies To receive and updates following the ongoing recruitment drive to fill the vacant seats.
3553	Wiltshire Council Report To receive a report from Wiltshire Councillor Mike Phillips on Wiltshire Council, the Area Board and the Local Highways and Footpath Improvement Group (LHFIG). <i>Please note Cllr Phillips has sent apologies for absence.</i>

3554	Planning Applications and Decisions a) To resolve the Council’s comments on applications received and not previously responded to as listed below: <table><tr><td>PL/2026/06092</td><td>Bremeridge Farm, Fairwood Road, Dilton Marsh, Westbury, BA13 4ED</td><td>Demolition of existing agricultural buildings and erection of 4 dwellings with associated parking and landscaping (amendments to the approved scheme for 4 dwellings referenced PL/2023/07831).</td></tr><tr><td>PL/2026/05598</td><td>Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL</td><td>Variation of conditions 1(approved plans), 2(Ecology) & 3(Flood risk) on PL/2025/07258 in relation to the central facilities</td></tr><tr><td>PL/2026/06408</td><td>Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL</td><td>Variation of Conditions 1, 8, 10, 11, 12 and 14 and insertion of a phasing condition to PL/2025/07258 to allow the conditions to be discharged on a phased basis.</td></tr></table>	PL/2026/06092	Bremeridge Farm, Fairwood Road, Dilton Marsh, Westbury, BA13 4ED	Demolition of existing agricultural buildings and erection of 4 dwellings with associated parking and landscaping (amendments to the approved scheme for 4 dwellings referenced PL/2023/07831).	PL/2026/05598	Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL	Variation of conditions 1(approved plans), 2(Ecology) & 3(Flood risk) on PL/2025/07258 in relation to the central facilities	PL/2026/06408	Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL	Variation of Conditions 1, 8, 10, 11, 12 and 14 and insertion of a phasing condition to PL/2025/07258 to allow the conditions to be discharged on a phased basis.
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	b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 16th October 2026 (if any): c) To note any planning decisions: None at time of issue.									
3555	Finance (Reports attached) a) To receive and approve the below listed Financial Reports 30th September 2026: a. Bank Reconciliation Statement b. List of Council Reserves c. Budget Report b) To receive and note the External Audit Report 2025-26 – Clerk to report. c) Council expenditure October 2026 – to approve payments due as listed:									

	<table><tr><td>HMRC</td><td>PAYE/NI September 2026</td><td>322.76</td></tr><tr><td>Wiltshire Pension Fund</td><td>Pension contributions Sept 2026</td><td>219.79</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee September 2026</td><td>20.00</td></tr><tr><td>N Duke</td><td>Clerks salary September 2026</td><td>840.85</td></tr><tr><td>N Duke</td><td>Half yearly Clerks expenses /IT</td><td>518.81</td></tr><tr><td>ASK Grounds Maint</td><td>Play areas Sept- Oct 2026</td><td>110.00</td></tr><tr><td>Ideal Grounds Maint</td><td>Grounds maintenance 2026</td><td>481.25</td></tr><tr><td>PKF Littlejohn LLP</td><td>External Audit fee 2025-2026</td><td>252.00</td></tr><tr><td>RoSPA Play Safety</td><td>Annual play area inspection</td><td>171.60</td></tr><tr><td>SSE</td><td>Electricity playing field</td><td>706.99</td></tr><tr><td>Dilton Memorial Hall</td><td>Hall hire July and September</td><td>40.00</td></tr><tr><td>Cllr Jones</td><td>Reimburse Bulb purchases</td><td>195.99</td></tr><tr><td>Royal British Legion</td><td>Donation for Remembrance wreath</td><td>100.00</td></tr></table>	HMRC	PAYE/NI September 2026	322.76	Wiltshire Pension Fund	Pension contributions Sept 2026	219.79	Gooding Accounts	Payroll fee September 2026	20.00	N Duke	Clerks salary September 2026	840.85	N Duke	Half yearly Clerks expenses /IT	518.81	ASK Grounds Maint	Play areas Sept- Oct 2026	110.00	Ideal Grounds Maint	Grounds maintenance 2026	481.25	PKF Littlejohn LLP	External Audit fee 2025-2026	252.00	RoSPA Play Safety	Annual play area inspection	171.60	SSE	Electricity playing field	706.99	Dilton Memorial Hall	Hall hire July and September	40.00	Cllr Jones	Reimburse Bulb purchases	195.99	Royal British Legion	Donation for Remembrance wreath	100.00
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3556	Highways and LHFIG To receive any available reports and updates – Chair to report including: a) Tower Hill Traffic Survey results (report attached)																																							
3557	Playing Field and Playing Field Working Group To receive any update report from the Working Group (notes of meetings previously circulated).																																							
3558	Parish Council Website To receive a report from the Website/Media Committee (attached) and approve the payment due for the provision of the new website in the amount of £1,366.80 (previously approved).																																							
3559	Parish Maintenance a) To approve the service for the mower, which requires repair to a broken cable b) To consider arrangements for the supply of electricity to the playing field (attached)																																							
3560	Parish Council Projects and Updates <i>(copy of current report attached; please note that where no decisions are required the project is listed on the Project Report only).</i> To receive and note the brought forward project list as attached, note available updates and consider decisions required on the below items: a) To consider the purchase of Christmas Trees for 2026 and allocate the required funds b) To note the support of Origin Green Tech to the Community Orchard project c) To consider the purchase of an additional bench for the Community Orchard and solar lights to improve illumination (September minutes refer)																																							
3561	Correspondence None at time of issue.																																							
3562	Date of next meeting Thursday 19 th November 2026.																																							