

Dilton Marsh Parish Council

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Minutes of a meeting of the Parish Council held on
Thursday 22nd October 2026 at the Memorial Hall, Dilton Marsh at 7.30 pm.

Present: Cllr J Jones (Chair), Cllr Ness, Cllr Morland, Cllr Gibbs and Cllr R Jones.

In attendance: Nicola Duke (Parish Clerk) and 1 member of the public.

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern:

- A member of the public addressed the Council in respect of proposed development at land at Penknapp. He reported that a condition of the sale was that the site had to be cleared and prior to this it had been difficult to see the land properly as access was an issue. The land had now been cleared and it was clear that it had been used as a dumping ground, there had been no agricultural use. Apologies were given for the green waste bonfire which had upset some local residents. Material from the site had now been skipped instead. The tyres which had been buried (some 4,000 of them) had been recycled and would be used in roads in India. This was instead of the suggestion that they be sent to landfill. Viability studies would now be done in preparation for a potential planning application. The land was not suitable for agricultural use and not been farmed as such. The entrance to the site had historic planning permission, resulting from a previous application for hard standing. The gateway had been stoned out and the hardcore area had been scraped off and re-laid. This would assist in keeping the site in a tidy state while plans were developed and permit a better access for required maintenance to be done. The next approach to the Parish Council would be made when the planning process started. It was reported that WC had issued an enforcement notice for suspected unauthorised works relating to a potential relocation of a scaffolding business, which was not the case. This issue was being attended to. The resident undertook to ensure that the Parish Council was kept aware of developments on the site and the progress of any planned application. The Chair asked for contact details to be passed to the Clerk, for communication purposes. Mention was made of cars parking at the entrance and the resident reported a vehicle he had parked there had been stolen. Adjustments would be made to the entrance to prevent access as far as possible. The Chair reported that the PCSO was aware of the issues and the PC would pass on that the area needed to be kept under surveillance. The Chair thanked the resident for his attendance and for keeping the Parish Council informed. The parcel of land was noted to form part of the buffer zone with Westbury and was therefore of significant importance to the parish and the resident stated that housing development was not a priority consideration for the site.

3549	Apologies for absence Cllr Williams due to ill health, accepted. Cllr Ghani due a prior commitment, accepted. Cllr Dopheide due to a prior commitment, accepted.
3550	Declarations of Interest and Dispensations to Participate None.
3551	Minutes of Council Meetings The minutes of a meeting of the Parish Council held on 17th September 2026 were approved for accuracy and adopted (<i>proposed Cllr Ness, seconded Cllr Gibbs</i>).
3552	Parish Council Vacancies It was noted that no expressions of interest received.
3553	Wiltshire Council Report Wiltshire Councillor Mike Phillips had sent apologies for absence.

3554	Planning Applications and Decisions a) Members resolved the Council’s comments on applications received and not previously responded to as listed below: <table><tr><td>PL/2026/06092</td><td>Bremeridge Farm, Fairwood Road, Dilton Marsh, Westbury, BA13 4ED</td><td>Demolition of existing agricultural buildings and erection of 4 dwellings with associated parking and landscaping (amendments to the approved scheme for 4 dwellings referenced PL/2023/07831) – No Objection.</td></tr><tr><td>PL/2026/05598</td><td>Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL</td><td>Variation of conditions 1(approved plans), 2(Ecology) & 3(Flood risk) on PL/2025/07258 in relation to the central facilities – No Objection.</td></tr><tr><td>PL/2026/06408</td><td>Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL</td><td>Variation of Conditions 1, 8, 10, 11, 12 and 14 and insertion of a phasing condition to PL/2025/07258 to allow the conditions to be discharged on a phased basis – No Objection.</td></tr></table>	PL/2026/06092	Bremeridge Farm, Fairwood Road, Dilton Marsh, Westbury, BA13 4ED	Demolition of existing agricultural buildings and erection of 4 dwellings with associated parking and landscaping (amendments to the approved scheme for 4 dwellings referenced PL/2023/07831) – No Objection.	PL/2026/05598	Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL	Variation of conditions 1(approved plans), 2(Ecology) & 3(Flood risk) on PL/2025/07258 in relation to the central facilities – No Objection.	PL/2026/06408	Fairwood Lakes Holiday Park, Fairwood Road, Dilton Marsh, Westbury, BA13 4EL	Variation of Conditions 1, 8, 10, 11, 12 and 14 and insertion of a phasing condition to PL/2025/07258 to allow the conditions to be discharged on a phased basis – No Objection.
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	b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications or appeals received after 16th October 2026 (if any): None. c) To note any planning decisions: None.									
3555	Finance (Reports previously circulated) a) Members approved the below listed Financial Reports 30th September 2026: a. Bank Reconciliation Statement b. List of Council Reserves c. Budget Report b) Members received and noted the External Audit Report 2025-26. The Clerk would prepare an explanatory note for the website and re-circulate the Letter of Engagement with the Internal Auditor, which would answer the point raised and confirm that the Council had considered his independence prior to appointment. c) Council expenditure due October 2026 as listed as approved (proposed Cllr J Jones, seconded Cllr Ness):									

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3556	Highways and LHFIF Members received the following reports and updates. The Chair reported on a recent LHFIF meeting. There had been a new initiative regarding rights of way and new rules that standard kissing gates were no longer approved and accessible gates would be required. The installation of bike bars on footpaths would be individually assessed to see whether the risk from bikes was greater than the need for wheelchair and pushchair access. H-bars would no longer be funded by WC. 20mph speed limit requests were now being sent to a different Highways department so the PC would readdress this request in January 2027. a) Tower Hill Traffic Survey results (report circulated) – It was noted that the survey results covered the period 29th May to 10 June. The total number of vehicles had been reported at 53,435 and the average speed was recorded at 27.69 mph. This had been referred back to the Police and Highways CSW team to see if support would be given to the CSW being reinstalled at Tower Hill with a view coming down the hill. b) Correspondence from residents re: condition of the B3099 coming from A36 into Dilton Marsh – Wiltshire Councillor Mike Philips had recommended that the PC write to Wiltshire Highways requesting a formal plan to get the required repairs done. This course of action was approved. Members also considered the request for a speed reduction and it was noted that this had been attempted several times and had not been supported by WC; the Chair would represent this to the next LHFIF meeting and an appropriate Highway Improvement Form would be submitted.																																										
CSW3557	Playing Field and Playing Field Working Group The notes of previous meetings had been circulated. Cllr R Jones reported that a final layout plan for the container was awaited from the provider and he would prepare an outline plan to send to them for the siting of sockets and lights etc. The plan prepared would then mirror the requirements. Information on playground equipment had been obtained following the recent public survey. The Chair mentioned that the trim trail equipment needed to be considered as it was wearing significantly; partly due to the high level of use, the deteriorated surface and general aging. This would be considered at the November meeting when the annual play area inspection report was reviewed. It was noted that there were funds available in the EMR for new equipment or repairs/enhancements.																																										

3558	Parish Council Website The Website/Media Working Group had investigated options for the new website and the recommendation to appoint Netwise to develop the new website was approved, together with the cost in the amount of £1,366.80 (this had been previously approved) (proposed Cllr J Jones, seconded Cllr R Jones). The Clerk would keep members updated as to the progress of the work and the working group would provide support in the development and management of the site.
3559	Parish Maintenance a) Members approved the costs associated with the service for the mower, which required repair to a broken cable, in the amount of up to £150 (proposed Cllr J Jones, seconded Cllr R Jones). b) Members considered arrangements for the supply of electricity to the playing field and it was resolved to disconnect the electricity supply at a cost of £79 plus vat (proposed Cllr Ness, seconded Cllr J Jones).
3560	Parish Council Projects and Updates <i>(copy of current report circulated)</i>. Members noted the brought forward project list as circulated and considered the below and considered the below items requiring decision: a) Members approved the purchase of Christmas Trees for 2026 and allocated the required funds of £250 (proposed Cllr J Jones , seconded Cllr R Jones). b) Members noted the support of Origin Green Tech to the Community Orchard project and resolved a vote of thanks (proposed Cllr J Jones, seconded Cllr R Jones). c) Members approved the purchase of an additional bench for the Community Orchard (September minutes refer) and allocated funds of up to £350 from the appropriate EMR (proposed Cllr J Jones, seconded Cllr R Jones). The potential installation of illuminated solar lights would be referred to the November meeting, as it was felt more consideration was required before this was taken forward. It was also resolved to proceed with the purchase of the grant funded wildlife camera (it was noted this represented no cost to the Parish Council) (proposed Cllr J Jones, seconded Cllr R Jones). <i>At this point Cllr Morland left (8.15 pm) at which point the meeting became inquorate and was closed.</i>
3561	Correspondence None at time of issue – Agenda item not covered, meeting inquorate.
3562	Date of next meeting Thursday 19th November 2026 – Agenda item not covered, meeting inquorate.

The meeting was therefore closed at 8.15 pm.